

Redmark™ Tutorial

This tutorial briefly describes how you can use this demonstration version of Epitome's Redmark™ software to do on-screen document markup. If you have any questions about Redmark, please contact us using one of the ways listed at the end under To Contact Us.

Easy Steps To Get Started

1. Double click on the Redmark_demo.app icon to run the Redmark application.
2. First, let's assume that we have been sent a document to review. Open one of the example documents by choosing the Open command from Redmark's Document menu. Navigate to the RedmarkExamples_English folder and choose any one of the example Redmark documents there. The chosen document will be opened and a transparent overlay, which we will refer to as a ^areview,^o will automatically be created for you. It is on this overlay that you will place your comments. A reviews popup list will appear in the lower left of the window. It lists all opened reviews (only one so far). Scroll through the document. You are looking at an exact

print-image of the original document.

3. This example document already has one or more reviews which were created by other reviewers. Choose the Open Review command from the Document menu. One or more review names will be listed. Select all of the reviews (by shift-clicking each name) and click OK. The selected reviews will be opened and displayed. One review is always on top. Its name is shown in the reviews popup list at the lower left of the window. The other reviews are behind it and are shown in a different color (or gray). You can select which review is to be on top from the reviews popup list.
4. Choose your review from the reviews popup list. Select a tool from the Annotations palette. (Note that your review must be on top for you to select a tool. You cannot edit the review of someone else.) Try the rectangle first. After selecting the rectangle tool from the palette, the cursor will become a small cross when it is over the document. Click in the document to place one corner of the rectangle and drag out the rectangle to draw it. You have created a graphic ^aannotation.^o (This metaphor is similar to that used in the Draw demo application.)
5. To change the characteristics of the rectangle, say the width of the frame, choose the Inspector command from the Tools menu. Then,

choose Annotation from the popup list at the top of the Inspector. (Redmark's inspector works much like the one in InterfaceBuilder.) Make sure the rectangle annotation is selected. When the rectangle is selected, small rectangular "handles" will appear on its corners and sides. If it isn't selected, choose the selector tool from the palette (the icon that looks like the standard arrow cursor) and then click on the border of the rectangle annotation. Now, click on the thick line width button in the inspector. The frame of the rectangle will become thicker. Other tools and inspectors work similarly; just experiment.

6. After you have completed your review, you would normally save it using the Save (or Save As) command in the Document menu. Then, you would submit your review to the author using Submit Reviews in the Distribute menu. However, the Save, Distribute, and Print functions are disabled in this demonstration version of Redmark.
7. Next, let's be a document author. Open a WriteNow, WordPerfect, FrameMaker or any other NEXTSTEP document using the application that created it (not Redmark). Choose the Print command and click the Save button in the Print panel. This will save a PostScript "print image" of the document into a disk file of your choosing named *name.ps*. You can also use any PostScript (.ps) or Encapsulated PostScript (.eps or .epsf) file produced by non-NEXTSTEP

applications, such as from the Macintosh or from Microsoft Windows. It is this PostScript print-image document that Redmark uses as the background for the reviews.

8. Return to Redmark. Choose the New Document (not Open) command from Redmark's Document menu. Navigate to the folder into which you just saved the PostScript print-image file and choose it. The print-image file will be opened and displayed exactly as it would be printed (similar to the Preview application). At this point, you would normally save the Redmark document using the Save command in the Document menu, create a review package using the Distribute Document command in the Distribute menu, and send the review package to the reviewers using NeXTmail. Notice that a review (overlay) is not automatically created for you when you are the author. However, you can create one using the New Review command in the Document menu. You can also set a user preference (by choosing the Preferences command from the Info menu) so that a review is always opened for you if you don't have one.

The above steps were a only quick introduction into one way to use Redmark. There are many other ways to effectively use Redmark in a document review cycle or academic grading cycle.

For More Information

For more details on Redmark, please refer to the online user's manual. Chapters 2 and 3 are a good introduction to the basic concepts and terminology of Redmark. How to use Redmark is covered in Chapters 4 through 7. Redmark's compatibility with PostScript files from a variety of sources is covered in Chapter 9.

To Contact Us

Please feel free to contact us with any questions and comments you have about Redmark. (We also gladly take orders.) You can reach us in a variety of ways.

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